

## **APPLICATION FOR PARKING REGULATION DISPENSATION**

Dispensations may be issued for:

- Furniture removals;
- Building/ maintenance/ repair works where close proximity to the site is **essential**;
- Goods deliveries in respect of which it is reasonable to allow longer than that normally permitted by the regulations;
- The hearse and chief mourners' vehicles at funerals;
- The bridal and attendants' vehicles at weddings;
- Vehicles essential to filming operations;
- Other circumstances in which the Council may reasonably regard the requirement to be essential.

All applications must be made in writing by completing the below form and emailing it to [parking.enforcement@north-herts.gov.uk](mailto:parking.enforcement@north-herts.gov.uk) or posting it to Parking Services, North Hertfordshire District Council, PO Box 10613, Nottingham NG6 6DW. A separate form must be completed for each vehicle.

Applications must be received at least 2 working days before the required dispensation date to enable the Council to inspect the site if necessary. You will be contacted to let you know the outcome of your application.

If the application is approved, we will tell you how to make payment by credit/debit card. The charge is £25.00 per vehicle per dispensation for up to 7 days (no charge for funeral hearse and chief mourners' vehicles).

If the dispensation is granted the dispensation notice must be clearly displayed on the vehicle windscreen or dashboard at all times while the vehicle is parked

## **DISPENSATION CONDITIONS OF ISSUE**

1. Failure to comply with these conditions will lead to the withdrawal of the Dispensation.
2. This is not a general dispensation and is only issued in respect of the vehicle, location, periods and purposes shown.
3. Materials or goods must not be deposited on the footway or carriageway (except to the immediate rear of the vehicle); nor shall they be passed across any part of the footway or carriageway in any manner which may interfere with the safety of pedestrians and/or of other vehicles.
4. The dispensation does not permit general parking at the location stated. The motorist must move the vehicle elsewhere and within the regulations once the purpose stated has been accomplished.
5. The applicant/ driver must display clearly a telephone number and/ or address at which he/ she can be contacted immediately.
6. The Applicant/ driver must move the vehicle if so directed by a Police Officer or a Civil Enforcement Officer authorised by North Hertfordshire District Council.
7. The applicant/ driver must park safely at all times and not obstruct access to side roads and/ or adjacent premises.

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

Date:

No: (office use only)

Name:

Address:

Tel No:

E mail address

Dispensation Location:

Dates Required:

Reason:

Vehicle Details:

Registration No:

Make:

Colour

Signature:.....

Printed Name:.....