

NORTH HERTS COUNCIL

WEEK ENDING FRIDAY 15 DECEMBER 2023

MEMBERS' INFORMATION

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Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at MIS@north-herts.gov.uk

NEWS AND INFORMATION

AGENDA & REPORTS

PUBLISHED WEEK COMMENCING 9 DECEMBER 2023

None

FORTHCOMING MEETINGS WEEK COMMENCING 16 DECEMBER 2023

None

CHAIR'S ENGAGEMENTS WEEK COMMENCING 16 DECEMBER 2023

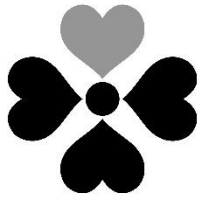
Date	Event	Location
	None	

VICE-CHAIR'S ENGAGEMENTS WEEK COMMENCING 16 DECEMBER 2023

Date	Event	Location
	None	

OTHER EVENTS WEEK COMMENCING 16 DECEMBER 2023

Date	Event	Location
Monday 18 December 7.30pm	Housing Strategy Briefing	Council Chamber



**North
Herts**
Council

RESOURCES

MEMBERS INFORMATION NOTE

Nominations to the Asset of Community Value register

Under the Assets of Community Value (Community Right to Bid) we may receive nominations to list assets within our District, whether they are NHDC owned or not. When a valid nomination is received, we will inform all Councillors. Subsequently we will also notify Councillors of whether the listing nomination was successful or not.

This note is to confirm that we have received a nomination, under the Localism Act, from Save Lower Green Farm for Lower Green Farm, Lower Green, Ickleford, Herts, SG5 3TW.

If a nomination for an asset is accepted, no further actions are taken until such time as the asset is to be put up for sale (or for disposal by a long lease).

If you have any queries regarding the interpretation of the "Right to Bid", please contact Douglas Traill-Stevenson in Legal Services. I would be very grateful for any comments you may have on this nomination by 12 January 2024

Background:

The Dept of Communities & Local Government states that the initial requirements for a valid nomination are:

- A) a description of the nominated land including its proposed boundaries for the purposes of the nomination.
- B) any information the nominator has about the freeholders, leaseholders and current occupants of the site.
- C) the reasons for nominating the asset, explaining why the nominator believes the asset meets the definition.
- D) the nominator's eligibility to make the nomination.

For more information please contact:

Rachel Cooper

Controls, Risk and Performance Manager

Tel: 01462 474606

Email: Rachel.cooper@north-herts.gov.uk



**North
Herts**
Council

Climate Change and Sustainability

MEMBERS INFORMATION NOTE

Biodiversity Duty

Local authorities that operate in England must consider what they can do to conserve and enhance biodiversity. This is the strengthened 'biodiversity duty' introduced by the Environment Act 2021. A summary of the Act can be accessed [here](#) and the full legislation can be found [here](#).

The Duty has been introduced in response to declines in biodiversity across the UK, and government's aim to progress nature recovery and drive biodiversity improvement.

In order to comply with the Biodiversity Duty, we must:

1. Consider what we can do to conserve and enhance biodiversity.
2. Agree policies and specific objectives based on our consideration.
3. Act to deliver our policies and achieve our objectives.

We must complete our first consideration of what action we can take to conserve and enhance biodiversity by 1 January 2024, and we must agree our policies/objectives as soon as possible after this. We must also publish a progress report relating to the first reporting period which must end no later than 1 January 2026, and the report must be published within 12 weeks of the end of the reporting period. The duty stipulates that we reconsider the actions that we can take within 5 years of completing our previous consideration.

The Government's guidance indicates some of the areas through which local authorities could comply with the Duty. This includes compliance through the

planning function (including preparedness for Biodiversity Net Gain); compliance through management of the land that the local authority owns (e.g considering mowing regimes, and reducing use of herbicides, pesticides, peat and water); and compliance through education and engagement (e.g engagement with the public, stakeholders, and networks).

A first consideration of what can be done to enhance and conserve biodiversity in these areas has been made through discussions between Policy & Strategy, Planning Policy, Development Management, and Greenspace. Potential actions and policies identified within these discussions have been recorded and the process to refine, agree, and publish these will commence in the New Year.

We will shortly be publishing a statement on our Climate Change webpage to highlight the occurrence of this first consideration and the next steps.

If you would like to learn more about biodiversity and how councils can help protect natural habitats, you can undertake an e-learning module on this: [Biodiversity e-learning for councils | Local Government Association](#)

For more information about how local authorities can comply with the Biodiversity Duty, please read the government guidance: [Complying with the biodiversity duty - GOV.UK \(www.gov.uk\)](#)

For information about Biodiversity Net Gain in particular, please see: [Biodiversity Net Gain for local authorities | Local Government Association](#)

For more information please contact:

Georgina Chapman
Policy & Strategy Team Leader
Tel: 01462 474 121
Email: georgina.chapman@north-herts.gov.uk



**WASTE TEAM
PLACE DIRECTORATE**

MEMBERS INFORMATION NOTE

Waste and Recycling Dates over Christmas

Please find below a summary of the Refuse and Recycling collection dates over the Christmas and New Year period. These dates have been circulated to residents via the annual bin hanger and reminders will be issued throughout the festive period via social media. These dates are also available for residents to check online [Find your bin collection day | North Herts Council \(north-herts.gov.uk\)](#) / [Find your bin collection day | East Herts District Council](#)



Christmas and New Year Waste Collections 2021

Please read carefully and take note
of your revised collection dates

Normal dates	Revised dates
Monday	25 Dec → Wednesday
Tuesday	26 Dec → Thursday
Wednesday	27 Dec → Friday
Thursday	28 Dec → Saturday
Friday	29 Dec → Tuesday
Monday	1 Jan → Wednesday
Tuesday	2 Jan → Thursday
Wednesday	3 Jan → Friday
Thursday	4 Jan → Saturday
Friday	5 Jan → Monday
Monday	8 Jan → Tuesday

Garden waste subscribers have also been reminded that there is no garden waste collection for the two weeks after Christmas. (As advised to customers in their terms and conditions) Customers with a garden waste collection can leave their real trees next to their brown bins on their next scheduled collection. The councils will also be sharing details of local charities offering Christmas tree collections.

For more information please contact:

Louise Overington
 Shared Service -Delivery and support manager
 Email: Louise.Overington@north-herts.gov.uk

LEISURE - PLACE

MEMBERS INFORMATION NOTE

Leisure and Active Communities - UK Shared Prosperity Fund (UKSPF) Update

The UK Shared Prosperity Fund is a central pillar of the UK government's Levelling Up agenda and provides £2.6 billion of funding for local investment by March 2025. The Fund aims to improve pride in place and increase life chances across the UK investing in communities and place, supporting local business, and people and skills.

North Herts Councils UKSPF £1.5m investment plan was approved, of which, £365k was allocated to active communities programmes including:

- 1 x FT Active Communities Officer to work for the leisure contractor creating opportunities for the North Herts community to get moving more.
- Low-cost instructor led outdoor fitness classes for the community.
- Relaunch of exercise referral scheme at leisure facilities, providing eight weeks free membership.
- Installation/upgrades of outdoor gyms equipment in North Herts.

The tables below provide more detail on what activities have been taking place in the district, the usage figures from the 2023 sessions and some updates on what's to come in 2024!

2022/23 Active Communities Plan

Activity	Description	Performance Indicators
Men's Club North Herts Leisure Centre	<p><u>Funded through HCC Health Inequality Funding (through NHC Community Wellbeing Team) & UKSPF</u></p> <p>Men's Club is a free three-week course that includes weekly workshops about men's mental and physical health, nutrition and support. Once the course has finished participants are offered the opportunity for eight-week free membership at the centre. Three courses have been run, one in December and two in February and April.</p>	<p>3 courses</p> <p>25 attendances</p>
Men's Club Royston Leisure Centre	<p><u>Funded through Herts Sports Partnership Active Together Fund & UKSPF</u></p> <p>Five courses have taken place, with a further course in January 2024. Once the course has finished participants are offered the opportunity for eight-week free membership at the centre.</p>	<p>5 courses</p> <p>32 attendances</p>
Outdoor Blast Outdoor Gym at Royston Leisure Centre	<p>Outdoor Blast is a fun and energetic class that helps to improve cardio and muscular endurance with a full body workout. The class takes place outside on the newly installed functional multi-station which was funded by UKSPF.</p>	<p>August- November</p> <p>60 attendances</p>
Health Walks Letchworth	<p>Short instructor led walk targeting older adults in Letchworth.</p>	<p>10 weeks</p> <p>87 attendances</p>
Outdoor Yoga Baldock Road Recreation Ground, Letchworth	<p>Sessions for all abilities including stretching, strengthening and meditation.</p>	<p>6 weeks</p> <p>60 attendances</p>
Exercise Referral Scheme North Herts Leisure Centre Hitchin Swimming Centre Royston Leisure Centre	<p>The exercise referral scheme has been relaunched with the leisure operator to encourage people with medical conditions be more active.</p> <p>The Exercise Referral Scheme takes the persons medical condition, ability & fitness level into account. Working under the guidance of highly qualified fitness professionals in a safe, effective, supervised environment.</p> <p>This scheme allows healthcare professionals to refer people for an eight week free membership at their local facility to help them create a new habit.</p>	<p>36 sign ups across 3 sites</p>

2023/24 Active Communities Plan

Activity	Description
Mens Club	Sessions at Royston Leisure Centre in January and North Herts Leisure Centre in February and April.
Park Play	<u>February 2024</u> Two hours of free community family play on Jackman's Creamery, within our Active Local area, in North Herts every Saturday morning. Lead by Active in the Community and volunteers, there is equipment for everyone to get involved and connect.
Menopause café	Female led alternative to men's club with a focus on menopause.
Walking Festival	<u>March 2024</u> The leisure operator is running three walks (short, long, family) in Baldock, Letchworth, Hitchin, Royston and Knebworth. Working in partnership with other organisations to create a full walking festival.
Buggy Blast Royston Leisure Centre	<u>March 2024</u> Eight weekly sessions of fun and effective outdoor class designed for both parent and baby to exercise together in a relaxed enjoyable group environment.
Senior Outdoor Fitness Hitchin Swimming Centre	<u>March 2024</u> A new low impact outdoor workout class for older adults, introducing a combination of strength, endurance and balance exercises, with a social in the café afterwards. (Classes will be moved inside weather permitting) starting in March at Hitchin Swimming Centre.
Outdoor Yoga Hitchin Swimming Centre	<u>March 2024</u> Yoga sessions for all abilities, strengthening and stretching with a peaceful meditation.
Winter Wellbeing Walk Royston Leisure Centre	People can take park in a 20-30 min short walk, or a 45-60 min longer walk with the opportunity for a hot drink and socialise after. Complete all eight walks to earn one FREE swim at Royston Leisure Centre.
Outdoor Gym classes Royston Leisure Centre Baldock Road Rec, Letchworth King George V, Hitchin	Outdoor fitness classes, to take place on outdoor fitness equipment, for all abilities and target groups in the community.

For more information please contact:

Hannah Young
Leisure Officer
Tel: 01462 474 388
Email: Hannah.young@north-herts.gov.uk

UPDATED LIST OF POLICE CONTACTS

December 2023: North Herts Safer Neighbourhood Team - Hitchin Urban Wards

Ward	PC	Contact	PCSO	Contact
Priory	Will Cox	william.cox2@herts.police.uk 01438 757680 / 07590 450454	Cynthia Combe	cynthia.combe@herts.police.uk 01438 757630 / 07720 202512
	Grace Moore	grace.moore@herts.police.uk 01438 757680	Nat Skinner	natalie.skinner@herts.police.uk 07590 441343
Highbury	Remi Bekevicius	remi.bekevicius@herts.police.uk 01438 757680 / 07921 291906	Sarah Brown	sarah.brown2@herts.police.uk 01438 757697 / 07736 478680
Bearton	Martin Barringer	martin.barringer@herts.police.uk 01438 757618 / 07590 464316	Vacant	
Oughton/Westmill	Marc Cherry	marc.cherry@herts.police.uk 01438 757680 / 07598 144517	Vacant	
Walsworth	Remi Bekevicius	remi.bekevicius@herts.police.uk 01438 757680 / 07921 291906	Sarah Brown	sarah.brown2@herts.police.uk 01438 757697 / 07736 478680
Cadwell - Ickleford	Chris Wing (start date TBC)	christopher.wing@herts.police.uk 07590 463518	Vacant	

Hitchin Rural Wards

Ward	PC	Contact	PCSO	Contact
Cadwell - Holwell	Chris Wing (start date TBC)	christopher.wing@herts.police.uk 07590 463518	Heather Burrows	heather.burrows@herts.police.uk 01438 757685 / 07740 745168
Chesfield	Greg Graham Bradley Collins	gregory.graham@herts.police.uk 07736 482788 bradley.collins@herts.police.uk 07718 695559	Stuart Stone	stuart.stone@herts.police.uk 01438 757625 / 07710 143727
Hitchwood	Natasha Redman	natasha.redman@herts.police.uk 01438 757970 / 07712 419168	Heather Burrows	heather.burrows@herts.police.uk 01438 757685 / 07740 745168
Kimpton	Natasha Redman	natasha.redman@herts.police.uk 01438 757970 / 07712 419168	Heather Burrows	heather.burrows@herts.police.uk 01438 757685 / 07740 745168
Codicote	Clare Wallace	clare.wallace@herts.police.uk 01438 757624 / 07590 441861	Stuart Stone	stuart.stone@herts.police.uk 01438 757625 / 07710 143727
Knebworth	Clare Wallace	clare.wallace@herts.police.uk 01438 757624 / 07590 441861	Stuart Stone	stuart.stone@herts.police.uk 01438 757625 / 07710 143727
Offa – Offley & Pirton	Natasha Redman	natasha.redman@herts.police.uk 01438 757970 / 07712 419168	Heather Burrows	heather.burrows@herts.police.uk 01438 757685 / 07740 745168
Hoo - Breachwood Green/Tea Green/Preston/Kings Walden/Lilley	Natasha Redman	natasha.redman@herts.police.uk 01438 757970 / 07712 419168	Heather Burrows	heather.burrows@herts.police.uk 01438 757685 / 07740 745168
Great Ashby	Greg Graham Bradley Collins	gregory.graham@herts.police.uk 07736 482788 bradley.collins@herts.police.uk 07718 695559	Stuart Stone	stuart.stone@herts.police.uk 01438 757625 / 07710 143727

Royston

Ward	PC	Contact	PCSO	Contact
Urban	Jon Seppings	jon.seppings@herts.police.uk 01438 757905 / 07590 452259	Rebecca Fannon-Hall	rebecca.fannon-hall@herts.police.uk 01438 757706 / 07860 910411
	Lynsey Catt	lynsey.catt@herts.police.uk 07720 209539	Nigel Hagggar (starts early Jan 24)	nigel.hagggar@herts.police.uk 07740 744655
Rural	Tom Woollard	thomas.woollard@herts.police.uk 01438 757935 / 07999 175528	Chris Brabrook Hannah Moss	christopher.brabrook@herts.police.uk 01438 757935 / 07736 481215 hannah.moss@herts.police.uk 01438 757706 / 07710 143913

Letchworth and Baldock

Ward	PC	Contact	PCSO	Contact
Industrial	Sam Durham	sam.durham@herts.police.uk 01438 757666 / 07522 711467	Angelo Pavlou	angelo.pavlou@herts.police.uk 01438 757731 / 07712 419151
Grange & Norton Common	Laura Bruckner	laura.bruckner@herts.police.uk 01438 757731 / 07710 143655	Phoebe Taylor	phoebe.taylor@herts.police.uk 07523 945107
Jackmans, Lordship & Willian	Natalie Cuzzo	natalie.cuzzo@herts.police.uk 07590 454142	Vacant	
Town	Jamie Fannon-Hall	jamie.fannon-hall@herts.police.uk 01438 757666 / 07720 211386	Jordan Bright	jordan.bright@herts.police.uk 01438 757722 / 07712 419151
Wilbury	Michael Hoare	michael.hoare@herts.police.uk 07590 452729 / 01438 757527	Phoebe Taylor	phoebe.taylor@herts.police.uk 07523 945107
Baldock	Luke Cummins	luke.cummins@herts.police.uk 01438 757930 / 07707 293058	Shelley Gordon	shelley.gordon@herts.police.uk 01438 757706 / 07935 010353



**Customer Services
December 2023**

MEMBERS INFORMATION NOTE

Customer Service Centre Change in opening times of the CSC reception.

Since February 2023, the Customer Service Centre has been fully open for face-to-face visitors on Mondays (9am-5pm) and Wednesdays (9am-12pm). Additionally, customers have been able to make appointments throughout the week to visit at a time that is most convenient to them.

From **Tuesday 2 January**, the reception will be open to the public Monday to Friday, between 9am and 5pm, to reflect the available times of the telephone and email service.

The new opening times will be kept under review for the year and will allow us to better identify any customer demand currently unmet.

Q2 has been a steady period for us in the contact centre, but as we head rapidly towards the end of the year, we're making sure we are using any spare time to upskill, develop and coach the team so they can continue to best serve our internal and external customers. We're ensuring all Growzone courses are fully up to date, as well as the team's resources/FAQ's/knowledge bases are ready for the new year ahead.

For more information please contact:

Chris Jeffery
Customer Service Manager
Tel: 01462 474505
Email: chris.jeffery@north-herts.gov.uk

Customer Services
December 2023

MEMBERS INFORMATION NOTE

Digital Transformation

This Members Information note provides a detailed update on what's happening in this area.

Digital transformation is about using digital technology to help us work and deliver services in the most efficient and effective way. Digital transformation puts technology in the forefront of how we do things, being 'digital by default' across the council, and linking services together to bring many benefits to staff and customers. Benefits will include:

- Enhancing productivity by removing manual and duplicate processes and increase automation.
- Gaining better customer insight through joined up data to help us design our services around our customers' needs in line with our People First priority.
- Reducing the number of systems we use through a common platform used by many staff, for many purposes.
- Repetitive and manual tasks will be removed or automated freeing up staff time to focus on what's more important.
- Gain more time and have access to greater digital tools by adopting some of the new Microsoft apps available to us such as Microsoft power apps suite, Microsoft co-pilot, Microsoft Designer, and moving to windows 11.

To realise these benefits, we have created a new Digital Programme that will focus on several key areas. We will start by introducing our new digital platform called Connect. This platform will replace our current Customer Relationship Management (CRM) system (Achieve/Caseviewer) and customer portal (MyAccount). However, this is so much more than a CRM system. Connect will enable us to build our own software applications, that can work on their own or join up with others. One of our key areas of focus is to reduce the number of software systems we have across the council in turn reducing our external costs on licensing and maintenance and all the

difficulties that come with having several hundred different applications that often do not talk to each other.

A new Digital Services team has been formed to work on the programme and a senior group has been formed to provide strategic oversight of the programme, which includes Councillor input. The group will give advice and guidance where appropriate, ultimately overseeing the successful delivery of the project against the project vision:

"To deliver the council's digital modernisation programme, through the implementation of our new digital platform Connect, to enhance productivity for our staff and improved service delivery for our customers."

However, this is a council-wide programme that everyone will be involved in at some point. The Digital Services team will work with teams and service areas to see how we can assist in freeing up much needed time for everyone.

Digital survey results

You may remember we asked all staff and Councillors to complete a digital maturity assessment survey (DMA) in August. The DMA is a tool designed to support our digital strategy which measures the level of digital awareness and readiness in an organisation and can help identify any action required. Thank you to the Councillors who took part. Our assessment results were positive, showing on average that officers and councillors are confident using technology, and are ready to adapt to new ways of working. This now puts us in a great position to move forward with our digital programme.

Digital champions

We are establishing a group of enthusiastic digital champions from across the council to support the council in reaching its full digital potential.

Councillor Portal

We will be changing the councillor portal; we are aware many councillors are not using the portal currently and a small number are, so we want to get your feedback to help with the development of the councillor portal replacement.

I sent out a survey asking on 14 December asking for feedback on the current version of the Councillor Portal. Please take a moment to complete, the survey will close on 1st January 2024.

For more information please contact:

Chris Jeffery
Customer Service Manager
Tel: 01462 474505
Email: chris.jeffery@north-herts.gov.uk

**LOCAL GOVERNMENT ACT 2003
BUSINESS IMPROVEMENT DISTRICTS (ENGLAND) REGULATIONS 2004**

BUSINESS IMPROVEMENT DISTRICT FOR HITCHIN

DECLARATION OF RESULT – 08/12/2023

As an agent of the ballot holder for the Hitchin Business Improvement District ballot I certify as follows:

Total number of votes cast in the ballot, excluding any given on ballot papers rejected	239
Aggregate rateable value of each hereditament in respect of which a person voted in the ballot	£4,353,375
Total number of votes cast in favour of the proposed Business Improvement District for Hitchin	226
Aggregate rateable value of each hereditament in respect of which a person voting in the ballot has voted in favour of the proposed Business Improvement District for Hitchin	£3,992,175

I hereby declare that the proposal to renew the Business Improvement District for Hitchin is approved. A majority of the Business ratepayers in the proposed BID area who voted, voted in favour of the proposal, both by aggregate rateable value and numbers voting.



Charlotte McGhee
Project Manager

Notes:

The total number of ballot papers rejected was as follows:

4 Unsigned, unmarked or void for uncertainty

Total: 4



**LOCAL GOVERNMENT ACT 2003
BUSINESS IMPROVEMENT DISTRICTS (ENGLAND) REGULATIONS 2004**

BUSINESS IMPROVEMENT DISTRICT FOR LETCHWORTH

DECLARATION OF RESULT – 08/12/2023

As an agent of the ballot holder for the Letchworth Business Improvement District ballot I certify as follows:

Total number of votes cast in the ballot, excluding any given on ballot papers rejected	147
Aggregate rateable value of each hereditament in respect of which a person voted in the ballot	£3,254,525
Total number of votes cast in favour of the proposed Business Improvement District for Letchworth	120
Aggregate rateable value of each hereditament in respect of which a person voting in the ballot has voted in favour of the proposed Business Improvement District for Letchworth	£2,439,075

I hereby declare that the proposal to renew the Business Improvement District for Letchworth is approved. A majority of the Business ratepayers in the proposed BID area who voted, voted in favour of the proposal, both by aggregate rateable value and numbers voting.



Charlotte McGhee
Project Manager

Notes:

The total number of ballot papers rejected was as follows:

2 Unsigned, unmarked or void for uncertainty

Total: 2

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Cabinet Panel on the Environment held as a Remote Meeting
on Wednesday, 6th December, 2023 at 7.30 pm

1 APOLOGIES FOR ABSENCE

No apologies for absence were received.

2 MINUTES - 27 SEPTEMBER 2023

RESOLVED: That the Minutes of the Meeting of the Committee held on 27 September 2023 be approved as a true record of the proceedings and be signed by the Chair.

3 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (3) The Chair reminded Members that the Council had declared a Climate Emergency. This was a serious decision and means that, as this was an emergency, all of us, Officers and Members had that in mind as we carried out our various roles and tasks for the benefit of our District.

4 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

5 INFORMATION NOTE: WORK PROGRAMME FOR 2023/24

The Policy and Strategy Team Leader provided a verbal update on the Work Programme for the 2023/24 civic year.

6 PRESENTATIONS

Presentations were received from Cllr Amy Allen, Executive Member for Recycling and Waste Management, and David Birley, Waste Aware Co-Ordinator – Herts Waste Partnership.

7 PUBLIC PARTICIPATION

The Chair led a discussion amongst Members and members of the public present on the topics raised at this meeting.

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Licensing Sub-Committee held in the Via Zoom
on Friday, 8th December, 2023 at 10.00 am

1 ELECTION OF A CHAIR

RESOLVED: That Councillor Tom Tyson be appointed as Chair for this meeting of the Licensing Sub Committee.

2 HEARING PROCEDURE

The Chair welcomed Members, Officers, Applicant, Police Representatives, Environment Protection Officer and Other Persons to the hearing.

The Chair proposed, and Councillor Alistair Willoughby seconded, and it was:

RESOLVED: That Councillor Ruth Brown be appointed as the Reserve Member for this meeting of the Licensing Sub Committee.

The Sub-Committee noted the hearing procedure.

3 DETERMINATION OF HEARING

The Licensing Officer presented the report entitled Determination of Application in Respect of UVA Hitchin Wine Bar and Shop, 26 Bucklersbury, Hitchin, Herts, SG5 1BG.

The report, together with verbal submissions and questions from the Applicant, the Police Representatives, the Environment Protection Officer and Other Persons, as well as advice from Legal Advisors were considered.

The report of the Licensing Officer was noted.

4 DECISION NOTICE

During the Licensing Committee deliberations, a decision was made for Councillor Ruth Brown to swap from reserve member to Committee member and for Councillor David Barnard to thereafter act as reserve. This made no bearing on the decision making process as all members were present for all proceedings.

The agreed decision notice is attached as part of the Minutes of this meeting.

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Planning Control Committee held in the Council Chamber, District Council
Offices, Letchworth Garden City
on Thursday, 7th December, 2023 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Louise Peace, Terry Tyler and Ian Moody.

2 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

3 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (3) The Chair advised that Section 4.8.23(a) of the Constitution applied to the meeting.

4 PUBLIC PARTICIPATION

There were no registered speakers.

5 23/01189/FP LAND AT, DURHAM WAY, ROYSTON GATEWAY, ROYSTON, HERTFORDSHIRE, SG8 5GX

RESOLVED: That application 23/01189/FP be **GRANTED** planning permission subject to the reasons and conditions set out in the report of the Development and Conservation Manager.

6 23/01190/FP LAND FOR UNITS 5-13, DURHAM WAY, ROYSTON GATEWAY, ROYSTON, HERTFORDSHIRE, SG8 5GX

RESOLVED: That application 23/01190/FP be **GRANTED** planning permission subject to the reasons and conditions set out in the report of the Development and Conservation Manager.

7 PLANNING APPEALS

RESOLVED: That the Committee noted the report.

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

*PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted *[if applicable]: None*

SERVICE DIRECTORATE: *RESOURCES*

1. DECISION TAKEN

Agreement to suspend collection of £71,340.42 clawback in respect of the disposal of Property at 2, Wedmore Road, Hitchin, Hertfordshire SG4 9JH to allow settle the opportunity to comply with the terms of an exemption namely applying the proceeds towards the provision of Social Housing or Community Benefit in the District of North Hertfordshire.

2. DECISION TAKER

Ian Couper, Service Director: Resources

3. DATE DECISION TAKEN:

14/12/2023

4. REASON FOR DECISION

To allow settle the opportunity to comply with the terms of the exemption by applying the funds to the development of Social Housing.

5. ALTERNATIVE OPTIONS CONSIDERED

The decision is in accordance with the protocol entered into between North Hertfordshire District Council (NHDC) and North Hertfordshire Homes (NHH), now known as settle, in respect of a proposed disposal by settle of an asset transferred under the Stock Transfer. Therefore, no other alternative options are applicable.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

Settle have been consulted regarding the level of the potential clawback payment and the details of the social housing scheme to which the funds will be applied. There is no obligation on the Council to carry out any wider consultation.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 NHH changed its name to settle in May 2018.

8.2 Settle have submitted a request to agree an exemption to clawback in respect of Property at 2, Wedmore Road, Hitchin SG4 9JH stating that they intend for the proceeds from the disposal to be used for the provision of Social Housing or

Community Benefit in the District of North Hertfordshire. Settle are relying on exemption *xi* in the deed of covenant dated 31 March 2003 which imposes the obligation to pay clawback.

8.3 The proposed project to which the proceeds will be applied is the John Barker Place regeneration project. Whilst it is still considered appropriate to suspend payment of the clawback for three years to allow settle the opportunity to invest the proceeds into Social Housing, The Council cannot at this stage agree the specific details of the Social Housing provision as until the precise proposals for the later phases of the John Barker Place regeneration project are known the clawback cannot be committed to that project. Once the detail of the Social Housing to be provided by the John Barker place regeneration scheme is known, together with the financial modelling, then the Council will determine whether this clawback should be allocated to that scheme or an alternative scheme.

8.4 Clawback is 25% of the greater of the Disposal Gain or the Development Gain. In this transaction, there is no Development Gain to consider, so the only relevant calculation is the Disposal Gain. The clawback calculation for the property has been agreed between the parties as follows:

Property	Disposal Gain	Clawback @ 25%
Property at 2, Wedmore Road, Hitchin, Hertfordshire SG4 9JH	£285,361.67	£71,340.42

9. LEGAL IMPLICATIONS

9.1 The Service Director: Resources has delegated authority for 'Approvals for any overage, claw back or similar arrangement pursuant to the Stock Transfer Agreement'.

9.2 The value paid by settle for the housing at stock transfer was based on its continued use as Social Housing. The deed of covenant provides compensation to the Council for property disposals by settle that are above the equivalent value at stock transfer. As the principle of this is to protect the volume of Social Housing in the District, there is an exemption that allows settle to reinvest this money into Social Housing or Community Benefit (as defined by the agreement) schemes within 3 years. The parties have entered into a protocol which governs how this exemption will operate in practice. The protocol permits the Council to suspend collection of clawback to allow settle the opportunity to comply with the terms of the exemption. As long as the request is reasonable then it should not be refused. So, this does not provide an opportunity for the Council to obtain additional funding.

10. FINANCIAL IMPLICATIONS

10.1 A significant amount of clawback has been suspended for use on the John Barker Place scheme. This clawback would take the total to £3,071,306.86. It has also been agreed that £1,760,000 of previously suspended clawback will be used on phases 1 and 2 of the John Barker Place scheme. Within its capital programme, the Council has also allocated £1.096 million towards this scheme. The overall value of the Social Housing within the scheme will need to be reviewed when a final proposal is in place. This will determine whether it is appropriate to confirm the use of the suspended clawback and also the use of the Council's own funding.

11. RISK IMPLICATIONS

11.1 No security is being sought to ensure payment of the clawback in the event that the social housing scheme is not delivered. Therefore, there is a risk that settle will not have the funds to pay the clawback if they are unable to deliver the scheme. However this is considered unlikely

12. EQUALITIES IMPLICATIONS

12.1 *In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.*

12.2 *There are no equalities implications arising from this decision.*

13. SOCIAL VALUE IMPLICATIONS

13.1 The Social Value Act and “go local” policy do not apply to this decision.

14. ENVIRONMENTAL IMPLICATIONS

14.1. There are no known Environmental impacts or requirements that apply to this decision.

15. HUMAN RESOURCE IMPLICATIONS

15.1 There are no HR implications arising from this decision.

16. BACKGROUND PAPERS

16.1 *None.*

17. APPENDICES

17.1 None.

NOTIFICATION DATE

15/12/2023

Signature of Executive Member ConsultedN/a.....

Date

Signature of Decision Taker 

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Cabinet held in the Council Chamber, District Council Offices, Gernon Road,
Letchworth, SG6 3JF
on Tuesday, 12th December, 2023 at 7.30 pm

1 APOLOGIES FOR ABSENCE

There were no apologies for absence received.

2 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council policy the meeting would be audio recorded.
- (2) Members were reminded that this Council had declared a Climate Emergency. This was a serious decision and meant that, as this was an emergency, all of us, officers and Members had that in mind as we carried out our various roles and tasks for the benefit of our District.
- (3) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of interest needed to be declared immediately prior to the item listed.
- (4) The Chair advised for the purposes of clarification that 4.8.23(a) of the Constitution did not apply to this meeting.

3 PUBLIC PARTICIPATION

There was no public participation.

4 ITEMS REFERRED FROM OTHER COMMITTEES

The Chair advised that the items referred from the Overview and Scrutiny Committee would be taken with the respective items on the agenda.

5 DRAFT SUSTAINABILITY SPD

RESOLVED:

- (1) That Cabinet endorsed and approved the draft Sustainability SPD, attached as Appendix A to the report, for a six-week public consultation from 4 January 2024 to 16 February 2024.
- (2) That the Hertfordshire Development Quality Charter attached as Appendix C was endorsed and that developers of strategic and significant sites in the District (as defined by the Local Plan) were encouraged to voluntarily sign and commit to its pledges.

REASONS FOR DECISIONS:

- (1) To allow the draft Sustainability SPD to be progressed to public consultation so that it may be developed and eventually adopted to support the adopted Local Plan.
- (2) To support a common standard for design quality and sustainability across Hertfordshire.

- (3) To reinforce and deliver the Council's pledges and ambitions as set out in the Climate Emergency and Ecological Emergency declarations.

6 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended).

7 WASTE, RECYCLING AND STREET CLEANSING CONTRACT SERVICE DESIGN - PART 2

RESOLVED:

- (1) That Cabinet agreed the service changes described in 8.2 c) of the report relating to the three-weekly collection of separated paper and cardboard predominantly in bins and the three weekly collection of the remaining dry mixed recycling (A 3,3,3 cycle as described in Appendix 3) be implemented as part of the new waste recycling and street cleansing contract which commences in 2025, the implementation date shall be delegated to the Service Director: Place in consultation with Project Board (in any event to be within four months of contract commencement).
- (2) That Cabinet agreed that in the event that the Council is required to make a decision to provide fortnightly collection of residual waste that the dry recycling service shall be fully commingled.
- (3) That Cabinet agreed the service changes described in 8.2 d) of the report relating to the removal of the requirement for a continuous street cleansing presence in town centres and moving the back to standard time to 9am be implemented as part of the new waste recycling and street cleansing contract in 2025.
- (4) That Cabinet agreed the service changes described in 8.2 e) relating to a removal of approximately 30% of litter bins from predominantly outside the town centres be implemented during the mobilisation of new waste recycling and street cleansing contract for 2025.
- (5) That Cabinet agreed the service changes described in 8.2 f) relating to a change to an input specification for high-speed road cleansing to once per year be implemented as part of the new waste recycling and street cleansing contract in 2025.
- (6) That Cabinet agreed the service changes described in 8.2 g) relating to the removal of dedicated seasonal leaf fall management be implemented as part of the new waste recycling and street cleansing contract in 2025.
- (7) That Cabinet agreed the service changes described in 8.2 h) relating to an extension of the bin delivery/repair Service Level Agreement (SLA) from 5 days to 9 days being implemented as part of the new waste recycling and street cleansing contract in 2025.
- (8) That Cabinet agreed the service changes described in 8.2 i) relating to an extension of the missed bin rectification SLA from 5pm the next working day to 72 hours except for missed whole streets which will remain 5pm the next working day, being implemented as part of the new waste recycling and street cleansing contract in 2025.
- (9) That Cabinet agreed the service changes described in 8.2 j) relating to a change in street cleansing SLAs being implemented as part of the new waste recycling and street cleansing contract in 2025.

- (10) That Cabinet agreed the service changes described in 8.2 k) relating to reducing the number of items collected as part of bulky waste services from six to three being implemented as part of the new waste recycling and street cleansing contract in 2025.
- (11) That Cabinet noted that the Capital expenditure identified in 10.3 of this report will need to be added to the Capital programme as part of the 2024/25 budget process.

REASONS FOR DECISIONS:

- (1) The initial tenders that were received identified that significant cost increases are likely from the waste, recycling and street cleansing services in the next contract. The competitive dialogue procurement process allows the Council to explore service design options which may present benefits to the Council.
- (2) Officers have considered the initial offers from bidders and discussed opportunities for specification changes with them, which are aligned with the Council's aims for high performance, but that will reduce the costs to the Council with minimal impacts on perceived performance.

8 WASTE, RECYCLING AND STREET CLEANSING CONTRACT SERVICE DESIGN - PART 1

RESOLVED:

- (1) That Cabinet agreed the service changes described in 8.2 c) of the report relating to the three-weekly collection of separated paper and cardboard predominantly in bins and the three weekly collection of the remaining dry mixed recycling (A 3,3,3 cycle as described in Appendix 3) be implemented as part of the new waste recycling and street cleansing contract which commences in 2025, the implementation date shall be delegated to the Service Director: Place in consultation with Project Board (in any event to be within four months of contract commencement).
- (2) That Cabinet agreed that in the event that the Council is required to make a decision to provide fortnightly collection of residual waste that the dry recycling service shall be fully commingled.
- (3) That Cabinet agreed the service changes described in 8.2 d) of the report relating to the removal of the requirement for a continuous street cleansing presence in town centres and moving the back to standard time to 9am be implemented as part of the new waste recycling and street cleansing contract in 2025.
- (4) That Cabinet agreed the service changes described in 8.2 e) relating to a removal of approximately 30% of litter bins from predominantly outside the town centres be implemented during the mobilisation of new waste recycling and street cleansing contract for 2025.
- (5) That Cabinet agreed the service changes described in 8.2 f) relating to a change to an input specification for high-speed road cleansing to once per year be implemented as part of the new waste recycling and street cleansing contract in 2025.
- (6) That Cabinet agreed the service changes described in 8.2 g) relating to the removal of dedicated seasonal leaf fall management be implemented as part of the new waste recycling and street cleansing contract in 2025.
- (7) That Cabinet agreed the service changes described in 8.2 h) relating to an extension of the bin delivery/repair Service Level Agreement (SLA) from 5 days to 9 days being implemented as part of the new waste recycling and street cleansing contract in 2025.

- (8) That Cabinet agreed the service changes described in 8.2 i) relating to an extension of the missed bin rectification SLA from 5pm the next working day to 72 hours except for missed whole streets which will remain 5pm the next working day, being implemented as part of the new waste recycling and street cleansing contract in 2025.
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- (11) That Cabinet noted that the Capital expenditure identified in 10.3 of this report will need to be added to the Capital programme as part of the 2024/25 budget process.

REASONS FOR DECISIONS:

- (1) The initial tenders that were received identified that significant cost increases are likely from the waste, recycling and street cleansing services in the next contract. The competitive dialogue procurement process allows the Council to explore service design options which may present benefits to the Council.
- (2) Officers have considered the initial offers from bidders and discussed opportunities for specification changes with them, which are aligned with the Council's aims for high performance, but that will reduce the costs to the Council with minimal impacts on perceived performance.

9 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended).

10 LEISURE MANAGEMENT CONTRACT AWARD - PART 2

Details of decisions taken on the item are restricted due to the disclosure of exempt information as defined in Paragraph 3 or Part 1 of Schedule 12A of Section 100A(4) of the Local Government Act 1972.

11 LEISURE MANAGEMENT CONTRACT AWARD - PART 1

RESOLVED: That Cabinet agreed to award the Leisure and Active Communities Contract to the successful bidder highlighted in the Part 2 report. Subject to Standstill period.

REASON FOR DECISION: The leisure management contracts expire on 31 March 2024. The recommendation ensures the procurement can be undertaken and completed within the project timescales, enabling the successful ongoing provision of leisure services in North Herts.

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Finance, Audit and Risk Committee held in the Council Chamber, District Council Offices, Gernon Road, Letchworth Garden City, SG6 3JF
on Wednesday, 13th December, 2023 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Terry Tyler.

2 MINUTES - 8 NOVEMBER 2023

RESOLVED: That the Minutes of the Meeting of the Committee held on 8 November 2023 be approved as a true record of the proceedings and be signed by the Chair.

3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

4 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded;
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (3) The Chair advised that section 4.8.23(a) of the Constitution applied to this meeting.

5 PUBLIC PARTICIPATION

There was no public participation at this meeting.

6 SAFS PROGRESS UPDATE ON 2023-2024 ANTI-FRAUD PLAN

RESOLVED: That the Committee noted the work of the Council and the Shared Anti-Fraud Service in delivering the 2023/24 Anti-Fraud Plan.

7 MID YEAR UPDATE ON RISK MANAGEMENT GOVERNANCE

RESOLVED: That Finance, Audit and Risk Committee:

- (1) Noted and provided comments to Cabinet on the mid-year Risk Management Governance update, including progress made with completion of audit recommendations.
- (2) Commented on the type of Risk Management training they would like to receive going forward.
- (3) Noted the review of the Performance and Risk Management Group Terms of Reference.

RECOMMENDED TO CABINET: That Cabinet consider the comments provided from Finance, Audit and Risk Committee on the mid-year Risk Management Governance update, including progress made with completion of audit recommendations.

REASONS FOR RECOMMENDATION:

- (1) The responsibility for ensuring the management of risks is that of Cabinet.
- (2) This Committee has responsibility to monitor the effective development and operation of Risk Management.

8 SECOND QUARTER REVENUE BUDGET MONITORING 2023/24

RECOMMENDATIONS TO CABINET:

- (1) That Cabinet note this report.
- (2) That Cabinet approves the adjustments to the 2023/24 General Fund budget, as identified in table 3 and paragraph 8.2, a £450k decrease in net expenditure.
- (3) That Cabinet notes the changes to the 2024/25 General Fund budget, as identified in table 3 and paragraph 8.2, a total £769k increase in net expenditure. These will be incorporated in the draft revenue budget for 2024/25

REASON FOR RECOMMENDATIONS: Members are able to monitor, make adjustments within the overall budgetary framework and request appropriate action of Services who do not meet the budget targets set as part of the Corporate Business Planning process.

9 SECOND QUARTER INVESTMENT STRATEGY (CAPITAL AND TREASURY) REVIEW 2023/24

RECOMMENDATIONS TO CABINET:

- (1) That Cabinet notes the forecast expenditure of £8.185M in 2023/24 on the capital programme, paragraph 8.3 refers.
- (2) That Cabinet approves the adjustments to the capital programme for 2023/24 onwards, as a result of the revised timetable of schemes detailed in table 2 and 3, increasing the overall estimated spend in 2024/25 and beyond by £3.898M.
- (3) That Cabinet notes the position of the availability of capital resources, as detailed in table 4 paragraph 8.6 and the requirement to keep the capital programme under review for affordability.
- (4) That Cabinet recommends to Council that it notes the position of Treasury Management activity as at the end of September 2023 including the new Capital items. Page 10
- (5) That Cabinet recommends to Council that it confirms the addition of the Local Authority Housing Fund Phase 2 to the capital programme for 2023/24 and approves the reprofiling of Bancroft & Priory Splash Pads from 2024/25 into 2023/24.

REASONS FOR RECOMMENDATIONS:

- (1) Cabinet is required to approve adjustments to the capital programme and ensure the capital programme is fully funded.
- (2) To ensure the Council's continued compliance with CIPFA's code of practice on Treasury Management and the Local Government Act 2003 and that the Council manages its exposure to interest and capital risk.

10 DRAFT BUDGET 2024/25

RECOMMENDATIONS TO CABINET:

- (1) That Cabinet note the latest funding forecasts for 2024/25 onwards and the significant uncertainty that still remains.
- (2) That Cabinet confirm that it will be necessary to increase Council Tax by the maximum amount allowed without a local referendum, as this is what will be assumed by Government in determining the Business Rates that the Council can retain and calculating the Council's Core Spending Power.
- (3) That Cabinet note the comments made at the budget workshops, and comment on the inclusion of the revenue savings and investments in the budget to be brought back for consideration in February, for referral on to Council at the end of February.
- (4) That Cabinet note the comments made at the budget workshops, and comment on the inclusion of the capital investments in the Investment Strategy to be brought back for consideration in February, for referral on to Council at the end of February.

REASON FOR RECOMMENDATIONS: To ensure that all relevant factors are considered in arriving at a proposed budget, Investment Strategy and Council Tax level for 2024/25, to be considered by Full Council on 29 February 2024.

11 POSSIBLE AGENDA ITEMS FOR FUTURE MEETINGS

The Chair led a discussion regarding possible agenda items for future meetings and an update on the recruitment and retainment of staff and associated risks was proposed. This was agreed between the Committee, however being mindful not to duplicate any work of the Overview and Scrutiny Committee and Joint Staff Consultative Committee.

EAST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
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Ashwell Parish Council

23/02760/FP	Mr Sam Frost 29 High Street, Ashwell, Hertfordshire, SG7 5NP	29 High Street Ashwell Hertfordshire SG7 5NP Mr Sam Frost Demolition of gate.
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Baldock

23/02808/FPH	CHQ Architects Mr Aart Koning The Maltings, 44 Whitehorse Street, Baldock, SG7 6QQ, United Kingdom	2 Icknield Way Baldock Hertfordshire SG7 5AJ Mr Aart Koning Two storey east and west side extensions and insertion of rooflight to existing front and rear roofslopes following demolition of existing side conservatory and removal of an existing rear dormer. Associated landscaping, access and parking. (as a variation of planning permission 23/02277/FPH granted on 08.11.2023).
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23/02813/FPH	D.Chandler Architectural Design Ltd. Mr Daniel Chandler 61 Gernon Road, Letchworth, SG6 3HS, United Kingdom	22 South Close Baldock Hertfordshire SG7 6DS Mr Bawa Lalli Addition of front pitched roof canopy following removal of existing flat garage roof.
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Kelshall Parish Meeting

23/02851/FP	Intouch Planning Ltd Mr James Gran 4 Ennismore Close, Letchworth Garden City, SG6 2SU, United Kingdom	Red Brick Cottage The Street Kelshall Royston Hertfordshire SG8 9SQ Mr and Mrs Cordell Erection of single storey 2-bedroom detached dwelling with associated parking and carport, following demolition of garage and store buildings.
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Letchworth Garden City

23/02788/FPH	D.Chandler Architectural Design Ltd. Mr Daniel Chandler 61 Gernon Road, Letchworth, SG6 3HS, United Kingdom	59 Bowershott Letchworth Garden City Hertfordshire SG6 2EU Mr & Mrs Michael & Madeline Epstein Part two storey and part single storey side and rear extensions. Erection of a roof canopy on the front elevation.
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23/02810/FPH	Be Informed! Mr Charles Speakman 8 Broadmeadow Ride, Hitchin, SG4 7ST, United Kingdom	48 Maycroft Letchworth Garden City Hertfordshire SG6 4QD Mr Stephen Maguire Part two storey and part single storey rear extension and single storey front extension following demolition of rear conservatory.
23/02811/FPH	Ms Heather Moye Heather Moye Corner House, 1 Balmoral Road, Hitchin, SG5 1XG, United Kingdom	77 Baldock Road Letchworth Garden City Hertfordshire SG6 2EE Ms Kate Hughes Single storey rear extension, installation of door to side elevation and insertion of No.2 rooflights to rear roofslope, following demolition of existing conservatory.
23/02832/FPH	Rosebury Mr T Postlethwaite 8 Woodland Way, Baldock, Herts, SG7 6LR	26 North Avenue Letchworth Garden City Hertfordshire SG6 1DJ Mr R Stocker Replace existing flat garage roof with a pitched roof to facilitate conversion into habitable accommodation following partial demolition of garage.
23/02842/TCA	IG environmental services Unit 4 Linnet Court, Cawledge Business Park, Alnwick, NE66 2GD	17 Broadwater Avenue Letchworth Garden City Hertfordshire SG6 3HF IG environmental services T5 Hawthorn - Remove. T6 Oak - Remove
Newnham Parish Meeting		
23/02846/TPO	Mr Alex Farr Newnham Manor farm,, Caldecote Road, Newnham, Hertfordshire, SG7 5LA, SG7 5LA, United Kingdom	Lodge Cottage Ashwell Road Newnham Baldock Hertfordshire SG7 5JX Mr Alex Farr 8x Conifers, 3x Beech - Remove
Nuthampstead		
23/02860/RM	Planning Direct Mr Steve Miller The Furnace, The Maltings, Princes Street, Ipswich, IP11SB	Land Adjoining Libre View Bell Lane Nuthampstead Hertfordshire Mr Thornhill Reserved Matters application for approval of access, appearance, landscaping, layout and scale for outline application 21/01157/OP granted on 18.07.2022 for Erection of one detached dwelling.

Royston Town Council

23/02828/TPO	Mr Tim Hewitt Eastern Landscape Service Limited 27 High Street, Cottenham, CB24 8SA, United Kingdom	11 Palace Gardens Royston Hertfordshire SG8 5AD
		Mrs Price
		T1 Cypress - Reduce to height & trim garden side. T2 Ash - Fell. T3 Cypress - Reduce height to match & trim garden side. T4. Laurel - trim to clear garage. T5. Plum - Fell and grind stump

Sandon Parish Council

23/02790/LDCP	Mr Gary Clayden-Smith Mr Gary Clayden-Smith 1 Six Cottages, Unclassified Road East From Church, Clapgate, Albury, SG11 2JL	Redhill Cottage Redhill Rushden Buntingford Hertfordshire SG9 0TG
		Mrs Carla Harmer
		Permanent siting of caravan to provide ancillary domestic accommodation.

Weston Parish Council

23/02821/FPH	Battram Associates Mark Battram 48 High street, Tring, HP235AG, United Kingdom	1 The Green Maiden Street Weston Hitchin Hertfordshire SG4 7DH
		Dan Kirkman
		Single storey rear extension following demolition of existing garage/store.
23/02822/LBC	Battram Associates Mark Battram 48 High street, Tring, HP235AG, United Kingdom	1 The Green Maiden Street Weston Hitchin Hertfordshire SG4 7DH
		Dan Kirkman
		Single storey rear extension following demolition of existing garage/store.

WEST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
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23/02752/FPH	Woods Hardwick Planning Ms Samantha Boyd 15-17 Goldington Road, Bedford, MK40 3NH	Oakleigh Farm 83 Codicote Road Welwyn Hertfordshire AL6 9TY Mr Ayres Cross Boundary Application: Erection of front 2m brick pier boundary wall with metal railings and 1.8m timber panel gate
Codicote Parish Council		
23/02769/FPH	Mr Stuart Cook HOME EXTENSION DESIGNS LTD HED House, 60A Bridge Road East, Welwyn Garden City, AL7 1JU, United Kingdom	91 Codicote Road Codicote Welwyn Hertfordshire AL6 9TY Mr & Mrs R Levin Raised replacement roof with insertion of three rear rooflights and pitched roof above existing front dormer. Front porch canopy and alterations to fenestration
23/02779/NHC		Site Of Former Wyevale Codicote Garden Centre High Street Codicote Hertfordshire SG4 8XA Icosa Water Services Limited Variation of the Appointments of Affinity Water Limited, Thames Water Utilities Limited, and Icosa Water Services Limited as Water and Sewerage Undertakers. NORTH HERTS DISTRICT COUNCIL: ADJACENT AUTHORITY : CONSULTEE ONLY
Graveley Parish Council		
23/02780/ADJ		Land To The East Of High Street And North Road And West Of Ten Acre Plantation High Street Graveley Hertfordshire Stevenage Borough Council Application for approval of reserved matters (layout, landscaping, scale, and appearance) for residential development of 442 no. residential units comprising Phase 2 pursuant to Outline permission 17/00862/OPM NORTH HERTS DISTRICT COUNCIL : ADJACENT AUTHORITY : CONSULTEE ONLY
Hexton Parish Council		
23/02727/FP	Intouch Planning Ltd Mr James Gran 4 Ennismore Close, Letchworth Garden City, SG6 2SU, United Kingdom	The Kennels Hexton Hertfordshire SG5 3JG Mr Riehmer Change of use and conversion of existing outbuilding to one 3-bed dwelling to include single storey front and rear extensions following demolition of existing front extension with parking and landscaping.

Hitchin

23/02738/FPH	COLA Projects LTD Mathew Collins 18 Royce Close, Dunstable, Dunstable, LU6 2NT, United Kingdom	33 Hawthorn Close Hitchin Hertfordshire SG5 2BP	Debbie Butler	Alterations to roof including hip to gable roof extension with Juliet balcony, insertion of front dormer window and side rooflights to facilitate conversion of loft into habitable accommodation following demolition of existing chimney. External cladding.
23/02762/FPH	Octagon Design & Consultancy Mr Trevor Johnson 2A Bournemouth Road, Stevenage, SG1 2PN	22B The Avenue Hitchin Hertfordshire SG4 9RL	Mr Ross Armstrong	Part two storey and part single storey side extension and single storey rear extension following demolition of existing conservatory and detached double garage (as a variation of planning permission 23/01055/FPH granted 09.08.2023)
23/02781/FPH	DNA Architecture Ltd Mr Matthew Williams 12 The Oaks, West Byfleet, KT14 6RL	32 Bedford Street Hitchin Hertfordshire SG5 2JG	Royce	Part two storey part single storey rear extension following demolition of rear conservatory. Insertion of rear dormer window and two front and two rear rooflight to facilitate loft conversion.
23/02782/FP	Quadrant Town Planning Ltd Mr Louise Morton The Office, 14 Harcourt Close, Henley on Thames, OXON, RG9 1UZ	25 Nightingale Road Hitchin Hertfordshire SG5 1QU	Mr Euan Courtney-Morgan	Demolition of the existing hostel and erection of a new hostel (sui generis), providing 23 ensuite bedrooms and support facilities, cycle parking, refuse storage, 2 no. pedestrian bridges over the River Hiz and landscaping.
23/02789/FPH	Heather Moye Heather Moye Corner House, 1 Balmoral Road, Hitchin, SG5 1XG, United Kingdom	3 Roundwood Close Hitchin Hertfordshire SG4 0RD	Mrs Kate Swainston	Insertion of dormer windows and rooflights to existing front and rear roofslopes to create additional habitable space at first floor level

23/02804/LDCP	Concept Lofts Mr Jake Skipper 124 Church Hill, Loughton, IG10 1LH	60 Manton Road Hitchin Hertfordshire SG4 9NP Mr Ben Finlayson Roof extension to form gable end. Insertion of rear dormer window including Juliet balcony and 3no front rooflights to facilitate loft conversion
23/02816/TCA	Mr Dom Walker The Blue Tree Company 50 Bunyan Road, Hitchin, SG5 1NN	22 Wymondley Road Hitchin Hertfordshire SG4 9PN Ms Deb Hedley Oak - Cut back the overhang into the gardens up to 2.5m to viable growth and remove deadwood.
23/02823/TCA	Mrs Kerrie Morris Branching Out Tree and Garden Services 38 Station Road, Lower Stondon, SG16 6JL	24A Tilehouse Street Hitchin Hertfordshire SG5 2DY Ms Lucy Farley Elder - Pollard. Magnolia - Reduce 1m
23/02843/NCS	D.Chandler Architectural Design Ltd. Daniel Chandler 61 Gernon Road, Letchworth, SG6 3HS, United Kingdom	9 Granville Road Hitchin Hertfordshire SG4 0LE Mrs Simone Lammiman Single storey rear extension with the following dimension: Length as measured from rear wall of original dwelling - 5.063 metres
23/02844/LDCP	Home Extension Designs Limited Mr Stuart Cook HED House, 60A Bridge Road East, Welwyn Garden City, Hertfordshire, AL7 1JU	20 The Chilterns Hitchin Hertfordshire SG4 9PP Mr & Mrs M Firth Single storey rear extension incorporating 2no. rooflights
23/02859/TPO	Mr Fred Burkitt The Blue Tree Company 50 Bunyan Road, Hitchin, SG5 1NN	Land At Tudor Court Hitchin Hertfordshire SG5 2BE Mr Geoff Richardson T2 3 x Silver birch Crown lift by up to 2.5m. T3 Cotoneaster - Crown reduce to previous points. Reduce over extended laterals by up to 1.5 m to bring into shape. Crown lift to previous points. T4 Black pine, Sycamore and Hawthorn group - Prune to clear phone lines. T5 Sycamore - Reduce low lateral limbs by up to 4m to viable growth points and shape in with the upper canopy.

23/02805/FPH MSAD Architectural Design Ltd Mr 22 Walnut Way
Mark Scott Ickleford
Bancroft House, 34 Bancroft, Hitchin, Hitchin
SG5 1LA Hertfordshire
SG5 3XT

Mrs A Harasimowicz

Two storey side extension and single storey front extension following demolition of existing garage. External rendering

Knebworth Parish Council

23/02803/FPH A.T. Design (Welwyn) Ltd Adam Trigg 63 Pondcroft Road
30C High Street, Welwyn, AL6 9EQ Knebworth
Hertfordshire
SG3 6DE

Mr Mark Redfern

Single storey rear and side extensions. Alterations to roof including hip to gable roof extensions and insertion of rear box dormer window, three front rooflights and second floor side window to facilitate conversion of loft into habitable accommodation. Alterations to fenestration.

Pirton Parish Council

23/02734/FPH Charlotte Fausset Architect Charlotte The Lodge
Fausset Shillington Road
41 Bunyan Close, Pirton, Hitchin, Sg5 Pirton
3re Hitchin
Hertfordshire
SG5 3HB

Peters

Two storey rear extension including first floor side balcony platform, dormer windows and rooflights. External cladding

23/02794/LDCP CROE Architects Mr Joe Reader 3 St Marys Close
Suite 10, 18 Walsworth Road, Hitchin, Pirton
Hertfordshire, SG4 9SP Hitchin
Hertfordshire
SG5 3RG

Mr Robinson

Installation of solar panels to front elevation roof slope

St Ippolytts Parish Council

23/02784/FPH Better Planet UK Ltd Irfan Qayyum Grassways
6 Northaw Place , Coopers Lane, Newlands Lane
Potters Bar, EN6 4NQ, United Hitchin
Kingdom Hertfordshire
SG4 9BB

Clare Doyle

Installation of one freestanding air source heat pump

St Pauls Walden Parish Council

23/02385/FPH	Wastell & Porter Architects Ltd Mr James Porter Bancroft House, 34 Bancroft, Hitchin, SG5 1LA	The White House Whitehouse Lane St Pauls Walden Hitchin Hertfordshire SG4 8DN Mr & Mrs White Reinstatement of first floor side window opening following removal of existing chimney.
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23/02386/LBC	Wastell & Porter Architects Ltd Mr James Porter Bancroft House, 34 Bancroft, Hitchin, SG5 1LA	The White House Whitehouse Lane St Pauls Walden Hitchin Hertfordshire SG4 8DN Mr & Mrs White Reinstatement of first floor side window opening following removal of existing chimney.
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23/02537/LBC	Mr Matt Cousins The Maidens Head, 67 High Street, Whitwell, Hertfordshire, SG4 8AH, United Kingdom	67 High Street Whitwell Hitchin Hertfordshire SG4 8AH Mr Matt Cousins Replace three single-glazed windows (W1, W2 and W3) on rear elevation with timber, double-glazed, flush casement windows.

(Including Withdrawn decisions)

EAST TEAM

Application No: 22/02934/FP	Location: Thorns Farm New Inn Road Hinxworth Hertfordshire SG7 5HE Applicant Name: Mr And Mrs C Benham Description: Erection of domestic wind turbine.	Decision: Withdrawn Decision Date: 08/12/2023
Application No: 22/03008/FP	Location: 6 Sparhawke Letchworth Garden City Hertfordshire SG6 4PX Applicant Name: Mr Ben Leete Description: Erection of one 2-bed detached bungalow with parking and garden following demolition of existing detached garage (as amended by plans received 10th January 2023).	Appeal Decision: Appeal Dismissed Decision Date: 13/12/2023
Application No: 23/01477/S73	Location: Land Development Site Off Station Road Ashwell Hertfordshire Applicant Name: Matthew Homes Ltd Description: Variation of Condition 13 (Bus stops) of planning permission 20/03070/FP granted on 22.03.2022 for Residential development of 28 no. dwellings and landscaping including pond, wildflower meadow and woodland and associated infrastructure.	Decision: Conditional Permission Decision Date: 07/12/2023
Application No: 23/01795/FPH	Location: 144 High Street Barkway Royston Hertfordshire SG8 8EG Applicant Name: Mr Nick Stuart Description: Single storey side extension.	Decision: Conditional Permission Decision Date: 13/12/2023
Application No: 23/01923/FPH	Location: 38 London Road Baldock Hertfordshire SG7 6JL Applicant Name: Mr Malcolm Bartlett Description: Single storey rear extension following demolition of existing conservatory and formation of raised patio area (amended proposal 07/11/2023).	Decision: Conditional Permission Decision Date: 08/12/2023
Application No: 23/02213/S73	Location: 10 Melbourn Street Royston Hertfordshire SG8 7BZ Applicant Name: Mr Jeremy Watts Hey You Guys Ltd Description: Removal of Condition 6 (EV charging points) of planning permission reference 22/02037/FP granted on 06/10/2022 for Part change of use of ground floor from sui generis (former launderette) to Class E (Commercial , Business and Service use) to provide 2 x Class E units in total and conversion of first, second and third floors to five x 2-bed and one x 1-bed flats to include alterations to existing front elevation, erection of mansard roof, rear balconies to flats, alterations to existing fenestration and ground floor rear access doors to the existing car parking following demolition of existing rear external stairs. Reduction in parking from 11 spaces to 9 spaces, and provision of a security gate to parking area (as amended by plans 03A and 04A)	Decision: Conditional Permission Decision Date: 07/12/2023
Application No: 23/02351/FP	Location: 3 High Street Baldock Hertfordshire SG7 6AZ Applicant Name: Mr Basra Oakmont Estates Ltd Description: Conversion of part of ground floor from commercial use (Class E) to residential use to create one 2-bed flat.	Decision: Refused Decision Date: 12/12/2023
Application No: 23/02352/LBC	Location: 3 High Street Baldock Hertfordshire SG7 6AZ Applicant Name: Mr Basra Oakmont Estates Ltd Description: Internal alterations.	Decision: Conditional Consent Decision Date: 12/12/2023

EAST TEAM

Application No: 23/02364/FPH	Location: 85A Back Street Ashwell Baldock Hertfordshire SG7 5PG Applicant Name: Mr & Mrs R Lee Description: First floor front extension and single storey rear extension. Relocation of front door and installation of entrance canopy above. Alterations to fenestration including insertion of first floor side window.	Decision: Conditional Permission Decision Date: 11/12/2023
Application No: 23/02370/FPH	Location: The Manor House Newsells Park Barkway Royston Hertfordshire SG8 8DA Applicant Name: Mr Barry Broome Description: Single storey rear extension with basement beneath and replace existing flat roof with a pitched roof.	Decision: Conditional Permission Decision Date: 07/12/2023
Application No: 23/02372/FPH	Location: 18 Picknage Road Barley Royston Hertfordshire SG8 8HP Applicant Name: Ms Cheryl Goswell Description: Provision of vehicular access to property via dropped kerb.	Decision: Conditional Permission Decision Date: 11/12/2023
Application No: 23/02381/FPH	Location: 4 Hillpath Letchworth Garden City Hertfordshire SG6 1RL Applicant Name: Ms Cutts Description: Alterations to existing fenestration including replace existing rear ground floor window with door and insertion of two rooflights in rear roofslope to facilitate loft conversion.	Decision: Conditional Permission Decision Date: 07/12/2023
Application No: 23/02402/LDCE	Location: Lynchetts High Street Barley Royston Hertfordshire SG8 8HT Applicant Name: Mr & Mrs Knowles Description: Outbuilding in rear garden	Decision: Granted Permission Decision Date: 08/12/2023
Application No: 23/02403/FPH	Location: Lynchetts High Street Barley Royston Hertfordshire SG8 8HT Applicant Name: Mr & Mrs Knowles Description: Replace existing garage doors with windows to facilitate conversion to habitable accommodation, erection of detached garage and replace existing front boundary wall (as amended by plans received 30th November 2023).	Decision: Conditional Permission Decision Date: 08/12/2023
Application No: 23/02421/FPH	Location: 14 Limekiln Close Royston Hertfordshire SG8 9XP Applicant Name: Mr and Mrs Brockbank Description: Single storey rear extension.	Decision: Conditional Permission Decision Date: 11/12/2023
Application No: 23/02430/FPH	Location: 39 Hillbrow Letchworth Garden City Hertfordshire SG6 3RD Applicant Name: Mr Jack Nelson Description: Single storey rear extension following demolition of existing rear conservatory.	Decision: Conditional Permission Decision Date: 11/12/2023
Application No: 23/02493/FPH	Location: 235 Icknield Way Letchworth Garden City Hertfordshire SG6 4TX Applicant Name: Mr & Mrs Wakeman Description: Single storey rear and single storey side extension and insertion of solar panels to existing side roofslope following demolition of existing rear conservatory and side element (as amended by plans received on 13/11/2023).	Decision: Conditional Permission Decision Date: 08/12/2023
Application No: 23/02500/LDCE	Location: Margaret House Church End Barley Hertfordshire SG8 8JS Applicant Name: Mr Thomas Kelly Description: Confirmation of a material start on site of planning permission ref: 11/02457/1 (and associated Listed Building Consent ref: 11/02458/1LB).	Decision: Granted Permission Decision Date: 11/12/2023

EAST TEAM

Application No: 23/02522/AD	Location: 23 Leys Avenue Letchworth Garden City Hertfordshire SG6 3ED Applicant Name: Mr A Yadev K Beverage limited Description: Internally illuminated fascia letters and double sided projecting sign.	Decision: Conditional Consent Decision Date: 08/12/2023
Application No: 23/02538/FPH	Location: 37 Cherry Drive Royston Hertfordshire SG8 7DL Applicant Name: Mrs Polly Smith Description: Single storey rear extension and insertion of side elevation door and alterations to existing garage roof to facilitate garage conversion into habitable accommodation (as amended by plans received on 03/11/2023).	Decision: Conditional Permission Decision Date: 06/12/2023
Application No: 23/02584/DOC	Location: 4 Leys Avenue Letchworth Garden City Hertfordshire SG6 3EU Applicant Name: Mr Mandeep Basra Bearton Ltd Description: Details reserved by Condition 3 (Noise assessment) of planning permission reference 22/02614/FP granted on 23.11.2022.	Decision: Approval of Details Decision Date: 07/12/2023
Application No: 23/02626/DOC	Location: Land Opposite Wickes Store At Plinston Retail Park Cotton Brown Park Letchworth Garden City Hertfordshire SG6 1UP Applicant Name: Mayfair Capital Property Unit Trust (c/o BNP Paribas D Description: Details reserved by Condition 8 (EV charging points) of planning permission reference 22/02405/FP granted on 19.01.2023.	Decision: Approval of Details Decision Date: 07/12/2023
Application No: 23/02636/TCA	Location: 4 Westholm Letchworth Garden City Hertfordshire SG6 4JB Applicant Name: L Laing Crawford and Company Description: T1 Plum - Remove	Decision: No Objection Decision Date: 13/12/2023
Application No: 23/02637/TCA	Location: 3 Westholm Letchworth Garden City Hertfordshire SG6 4JB Applicant Name: L Laing Crawford and Company Description: TG1 Leyland Cypress Group - Remove all stems within 8m of the building. Retained trees to be maintained at no more than current dimensions.	Decision: No Objection Decision Date: 07/12/2023
Application No: 23/02644/DOC	Location: High Beeches Mill Lane Therfield Royston Hertfordshire SG8 9PR Applicant Name: Company Secretary Green Rabbit Developments Ltd. Description: Details reserved by Condition 10 (Archaeological WSI) of planning permission reference 21/03458/FP granted on 10.03.2022.	Decision: Approval of Details Decision Date: 08/12/2023
Application No: 23/02653/TCA	Location: 46 Station Road Ashwell Hertfordshire SG7 5LS Applicant Name: Mr Ewan Habben Hbn Trees Description: T1 - Cherry Plum - Crown Reduction up to 2ft. Clear dead & rubbing branches. T2 - Cherry Plum - Crown Reduction up 4ft, estimated 30cm above old pruning points to suitable growth points. T3 - Common Pear - Crown Reduction up 3ft, clean out dead and rubbing branches. T4 - Apple - Crown Reduction up to 2ft, clean out dead and rubbing branches.	Decision: No Objection Decision Date: 13/12/2023
Application No: 23/02750/TCA	Location: Land Between Sollershott Hall And Spring Road Letchworth Garden City Hertfordshire Applicant Name: Paul McKenna Letchworth Garden City Heritage Foun Description: G1 - Oak - Crown reduce by up to 2m to previous pruning points. Ash - Crown reduce by up to 4m to previous pruning points. Ash - Fell. Ash - Crown reduce 5-8m	Decision: No Objection Decision Date: 13/12/2023
Application No: 23/02757/TCA	Location: 3A Church Street Baldock Hertfordshire SG7 5AE Applicant Name: Ms Alison Wyndham Description: T1. Ash - Remove 2 lower limbs. Reduce the lateral load and remove any major deadwood.	Decision: No Objection Decision Date: 13/12/2023

EAST TEAM

Application No: 23/02764/EC	Location: Land Adjacent To Longdell Barn Tilekiln Farm Weston Road Weston Hertfordshire SG4 7BS Applicant Name: Openreach Description: Installation of 9M wooden pole	Decision: No Objection Decision Date: 07/12/2023
Application No: 23/02765/EC	Location: Land To The South Of 13 Orchard Close Letchworth Garden City Hertfordshire SG6 4SB Applicant Name: Openreach Description: Installation of 9M wooden pole	Decision: No Objection Decision Date: 07/12/2023
Application No: 23/02786/FPH	Location: Beckfield House Beckfield Lane Green End Sandon Buntingford Hertfordshire SG9 0RL Applicant Name: Mr Richard Kay Description: Two storey side extension.	Decision: Withdrawn Decision Date: 13/12/2023
Application No: 23/02797/EC	Location: Land In Front Of 28 Eldefield Letchworth Garden City Hertfordshire SG6 4BW Applicant Name: Harini Venkatesan Openreach Description: The Electronic Communications Code (Conditions and restrictions) Regulations 2003 (as amended) Regulation 5 Notice of Intention to Install Fixed Line Broadband Apparatus to include erection of No.1 pole.	Decision: No Objection Decision Date: 11/12/2023
Application No: 23/02834/EC	Location: Land Outside Of 1 Wilbury Road Letchworth Garden City Hertfordshire SG6 4JW Applicant Name: Openreach Pavithra K Description: The Electronic Communications Code (Conditions and restrictions) Regulations 2003 (as amended) - Regulation 5 Notice of Intention to Install Fixed Line Broadband Apparatus Erection of No.1 pole.	Decision: No Objection Decision Date: 12/12/2023
Application No: 23/02835/EC	Location: Land Near 1 Wilbury Road Letchworth Garden City Hertfordshire SG6 4JW Applicant Name: Openreach Pavithra K Description: The Electronic Communications Code (Conditions and restrictions) Regulations 2003 (as amended) - Regulation 5 Notice of Intention to Install Fixed Line Broadband Apparatus Erection of No.1 pole.	Decision: No Objection Decision Date: 12/12/2023

WEST TEAM

Application No: 22/02398/LBC	Location: 2 Crown Cottages Ley Green Kings Walden Hitchin Hertfordshire SG4 8LU Applicant Name: Mr Marius Riabovas Schnauber - Timber windows and Description: Replace 3no. single-glazed, timber windows (2no. front elevation and 1no. on side elevation of front porch) with double-glazed, timber windows.	Appeal Decision: Appeal Dismissed Decision Date: 13/12/2023
Application No: 22/02627/S73	Location: Glencoe Villa Snailswell Lane Ickleford Hitchin Hertfordshire SG5 3TS Applicant Name: Mr And Mrs A Del Basso Description: Variation of condition 2 (revision of dwelling design) of previously approved planning permission 22/00172/FP granted 28/03/2022 - erection of one detached four-bedroom dwelling with associated access, car parking and hard and soft landscaping following the demolition of existing structures and hardstanding.	Appeal Decision: Appeal Dismissed Decision Date: 13/12/2023

WEST TEAM

Application No: 23/00558/FPH	Location: Bibbsworth Hall Farm Bibbs Hall Lane Kimpton Hitchin Hertfordshire SG4 8EN Applicant Name: Knights Bespoke Build Ltd Description: Single storey rear lean to extension following demolition of existing extension, single storey rear glass garden room, Insertion of rear dormer window, replacement and additional rooflights to rear roofslope. Alterations to fenestration (as amended by plans received 14/07/23 and 22/08/23)	Decision: Conditional Permission Decision Date: 12/12/2023
Application No: 23/00559/LBC	Location: Bibbsworth Hall Farm Bibbs Hall Lane Kimpton Hitchin Hertfordshire SG4 8EN Applicant Name: Knights Bespoke Build Ltd Description: Single storey rear lean to extension following demolition of existing extension, single storey rear glass garden room, Insertion of rear dormer window, replacement and additional rooflights to rear roofslope. Alterations to fenestration and internal alterations (as amended by plans received 14/07/23 and 22/08/23)	Decision: Conditional Consent Decision Date: 12/12/2023
Application No: 23/01249/DOC	Location: Land On The South East Side Of Heath Lane Codicote Hertfordshire Applicant Name: Mr Jonathan Skaarbrevik Description: Details reserved by condition 9 (Refuse vehicle circulation route) of planning permission reference 18/02722/FP granted on appeal on 28.09.2021.	Decision: Approval of Details Decision Date: 08/12/2023
Application No: 23/01250/DOC	Location: Land On The South East Side Of Heath Lane Codicote Hertfordshire Applicant Name: Skaarbrevik Description: Details reserved by condition 7 (Protection of Existing Trees and Hedges) of planning permission reference 18/02722/FP granted on appeal on 28.09.2021.	Decision: Approval of Details Decision Date: 08/12/2023
Application No: 23/01372/FPH	Location: Hakgalla 2 High Street Graveley Hitchin Hertfordshire SG4 7LD Applicant Name: Dr Syed Ahmed Description: First floor rear extension, single storey rear and side extensions and front porch following demolition of existing side conservatory.	Decision: Conditional Permission Decision Date: 07/12/2023
Application No: 23/01389/FP	Location: 201 Whitehill Road Hitchin Hertfordshire SG4 9HY Applicant Name: Mr A Smith Description: Erection of a detached chalet style 3-bedroom bungalow	Decision: Conditional Permission Decision Date: 11/12/2023
Application No: 23/01786/DOC	Location: 81 Whinbush Road Hitchin Hertfordshire SG5 1PZ Applicant Name: Mr Bimal Barchha Description: Details reserved by condition 14 (Material Details) of planning permission reference no: 22/02953/FP granted 30.03.2023	Decision: Approval of Details Decision Date: 13/12/2023
Application No: 23/01950/FP	Location: The Old Vicarage Kings Walden Road Offley Hitchin Hertfordshire SG5 3DX Applicant Name: Mr Patrick Donlea Description: Erection of five 4-bed and two 3-bed dwellings following demolition of existing dwelling. Creation of vehicular access, parking and associated works (as amended by plans received 18/10/23)	Decision: Refused Decision Date: 06/12/2023
Application No: 23/01998/FPH	Location: Bibbsworth Hall Farm Bibbs Hall Lane Kimpton Hitchin Hertfordshire SG4 8EN Applicant Name: Knights Bespoke Build Ltd Description: Conversion of detached curtilage-listed barn to ancillary accommodation in relation to main dwelling	Decision: Conditional Permission Decision Date: 12/12/2023

WEST TEAM

Application No: 23/01999/LBC	Location: Bibbsworth Hall Farm Bibbs Hall Lane Kimpton Hitchin Hertfordshire SG4 8EN Applicant Name: Knights Bespoke Build Ltd Description: Internal and external alterations including underpinning, insulation, and reroofing to facilitate conversion of detached curtilage-listed barn to ancillary accommodation in relation to main dwelling	Decision: Conditional Consent Decision Date: 12/12/2023
Application No: 23/02119/DOC	Location: Oughton Head Pumping Station Hitchin Road Pirton Hertfordshire Applicant Name: Affinity Water Limited Affinity Water Limited Description: Details reserved by Condition 6 (Archaeological Written Scheme of Investigation) of planning permission 21/02768/FP granted on 30.06.2022.	Decision: Approval of Details Decision Date: 13/12/2023
Application No: 23/02196/DOC	Location: Land West Of The The Stirrups Danesbury Park Road Welwyn Hertfordshire AL6 9SF Applicant Name: Mr Keith Wood Description: Details reserved by condition 3 (Contaminated land) of planning permission reference no. 20/01677/FP granted 30.09.2020.	Decision: Approval of Details Decision Date: 08/12/2023
Application No: 23/02356/FPH	Location: 2 Ibberson Way Hitchin Hertfordshire SG4 9RB Applicant Name: Mrs Emma Sullivan Description: Side extension including dormer window following demolition of existing side double garage and attached wooden structure. External cladding	Decision: Conditional Permission Decision Date: 07/12/2023
Application No: 23/02431/FPH	Location: 62 Swinburne Avenue Hitchin Hertfordshire SG5 2RA Applicant Name: T. Anderson And L. Marfleet Description: Part two storey and part single storey side extension, single storey rear extensions and front porch following demolition of existing conservatory and garage. Alterations to fenestration	Decision: Conditional Permission Decision Date: 06/12/2023
Application No: 23/02458/LDCE	Location: 12 Coopers Close Kimpton Hitchin Hertfordshire SG4 8QU Applicant Name: Mr Vincent Parkes Description: Retention of rear extension	Decision: Granted Permission Decision Date: 12/12/2023
Application No: 23/02467/FPH	Location: 30 Strathmore Avenue Hitchin Hertfordshire SG5 1SN Applicant Name: Mr Heppenstall and Ms Tingle Description: Part two storey and part single storey rear and side extensions, single storey front extension following demolition of existing conservatory and garage. Installation of front hardstanding to facilitate two parking spaces	Decision: Conditional Permission Decision Date: 12/12/2023
Application No: 23/02469/FP	Location: 59 Kings Hedges Hitchin Hertfordshire SG5 2QH Applicant Name: Mrs Mei Ling Foo Description: Erection of one detached 2-bed dwelling including parking following demolition of existing store	Decision: Refused Decision Date: 08/12/2023
Application No: 23/02490/FPH	Location: 7 Portman Close Hitchin Hertfordshire SG5 2UX Applicant Name: Mrs Esther Grosskopf Description: Erection of rear outbuilding following demolition of existing timber outbuilding	Decision: Conditional Permission Decision Date: 11/12/2023
Application No: 23/02505/DOC	Location: 15 Lime Avenue Blackmore End St Albans Hertfordshire AL4 8LQ Applicant Name: Mr Steve Toms Tomswood Homes Description: Details reserved by condition 10 (Construction Traffic Management Plan) of planning permission reference no 21/03437/FP granted 28.09.2022)	Decision: Approval of Details Decision Date: 13/12/2023

WEST TEAM

Application No: 23/02520/FPH	Location: 36 Grove Road Hitchin Hertfordshire SG5 1SF Applicant Name: Mr Wayne Madden Description: Single storey rear/side infill extension and alterations to existing ground floor rear element roof, insertion of rear dormer window to facilitate conversion of loft into habitable accommodation. Alterations to fenestration	Decision: Conditional Permission Decision Date: 12/12/2023
Application No: 23/02531/S73	Location: 36 Convent Close Hitchin Hertfordshire SG5 1QN Applicant Name: Kennedy Description: Variation of Condition 2 (submission of revised plans nos HET1699/01B; HET1699/02B) of planning permission 22/01057/FPH granted 31.05.2022 for Part two storey and part first floor front extension. Part garage conversion to provide utility room. Replacement of all existing windows and doors including relocation of front door from the side elevation to the front elevation (amended by plans received 08/10/12)	Decision: Conditional Permission Decision Date: 11/12/2023
Application No: 23/02555/DOC	Location: 15 Lime Avenue Blackmore End St Albans Hertfordshire AL4 8LQ Applicant Name: Mr Steve Toms Tomswood Homes Description: Details reserved by condition 13 (Land Contamination) of planning permission reference no 21/03437/FP granted 28.09.2022)	Decision: Approval of Details Decision Date: 13/12/2023
Application No: 23/02561/FPH	Location: 44 Benslow Rise Hitchin Hertfordshire SG4 9QY Applicant Name: James Siverns Description: First floor rear extension and single storey rear extension	Decision: Conditional Permission Decision Date: 11/12/2023
Application No: 23/02581/FPH	Location: 44 Stormont Road Hitchin Hertfordshire SG5 1SH Applicant Name: Mr Montaut & Mrs Monk Description: Single storey side and rear extension and erection of side porch canopy following demolition of existing detached garage, side porch and rear element.	Decision: Conditional Permission Decision Date: 12/12/2023
Application No: 23/02583/FPH	Location: 69 Hampden Road Hitchin Hertfordshire SG4 0LB Applicant Name: Mr & Mrs Yin & Zhou Description: Single storey rear extension and insertion of front rooflight and rear dormer to facilitate loft conversion following demolition of rear conservatory.	Decision: Conditional Permission Decision Date: 12/12/2023
Application No: 23/02677/EC	Location: Telecommunications Mast 91655 Windmill Hill Water Tower Highbury Road Hitchin Hertfordshire Applicant Name: Telent John Tsoi Description: Remove and replace 3no antenna, add 3no antenna and 1no GPS node and associated equipment works	Decision: No Objection Decision Date: 11/12/2023
Application No: 23/02763/EC	Location: Telecommunications Mast Deards End Lane Knebworth Hertfordshire Applicant Name: Bernadette Watson Clarke Telecom Ltd on behalf of C Description: Removal of 3no Antenna and replace with 6no Antenna and the addition of ancillary equipment thereto including 15no RRU's and 2no 0.3m Dishes.	Decision: No Objection Decision Date: 12/12/2023